

## **“OUTSTANDING CONTRIBUTIONS TO LITERACY” AWARD**

Recognizing TK-8 California Classroom Teachers and Certificated ELA Literacy Staff

**Deadline for Submissions: July 15**

**Name:**

**Personal email:**

**Home Address:**

**City and Zip:**

**Cell #:**

**Position:**

**Grade Level/Range:**

**School/District/Organization:**

**Employer Address:**

**City & Zip:**

**Employer Phone:**

**How did you find out about ALC and the "Outstanding Contributions to Literacy" award?**

*Thank you for your interest in applying for our award. Our application includes two sections. Section 1 is completed by all applicants, and Section 2 is role specific and applicants complete the section that best applies. Please do not attach any images or documents to this form. All files should be uploaded to the ALC website. Please follow the directions for uploading documents available on the website.*

**Questions? Contact Joni Smith. Email [smithjoni1956@gmail.com](mailto:smithjoni1956@gmail.com) or call 925-858-6110**

**Applicants may apply multiple times but can only receive the award once. However, previous ALC awards winners are encouraged to assist an educator to apply for this award**

## **Section 1: Common Application for all Applicants**

1. **Describe your philosophy of education.** Limit of 250 words.

2. **List professional affiliations and leadership positions in your school, district, or community.**  
Describe how these experiences impact your literacy work and you professionally. Limit 500 words.

3. **Please include at least one more thing you would like the committee to know.** Limit 250 words.

4. **Letter of recommendation (principal or other administrator), directed to ALC, on official employer letterhead if possible.** Upload to the ALC website.

- The letter must be dated and signed by the principal or other administrator.
- If nominated by your local CRA Chapter, you must also include a letter of recommendation from that Chapter on **Chapter letterhead**. Including this letter in your application ensures that your Chapter will receive their monetary award if you are selected as a winner.

5. **Professional Resume.** Upload to the ALC website.

## **Section 2: Role Specific Application**

Applicants complete only one part in Section 2. Select the part that best reflects your role: there are three roles to choose from:

Part 1: Certificated Classroom Teacher

Part 2: Certificated Literacy Leader working with Individuals and/or Groups of Students

Part 3: Certificated Literacy Leaders working with and supporting Educators on an ongoing basis

### **Part 1: Certificated Classroom Teacher**

1. **Describe your learning community.** Include ways you engage students in literacy, how you meet the needs of all of your learners, and how you involve families and/or other partners in your learning community (and/or programs). Limit 250 words.

**Provide an audible video of a short, 10-20 minute classroom literacy lesson and brief classroom tour.**  
Upload to the ALC website.

- The selection committee will be looking for:
  - A Learning Goal - Students are aware of what they are learning and why.
  - Engagement - Students are actively engaged in the lesson.
  - Formative Assessment - Student understanding is being monitored.
- In addition to your lesson, the selection committee will be looking at the ways your classroom is organized for literacy. Before your lesson, please include one of the following:

- **A 1-2 minute video classroom tour** that gives the committee a sense of your classroom and the physical learning environment you create for students around literacy. We invite you to narrate your tour.
  - **A 1-2 minute video of a walk through your virtual classroom** that highlights the different links and spaces you have created around literacy. This should give the committee a sense of your online classroom and how you create an inviting virtual learning space for students. We invite you to narrate your tour.
  - Please contact us if you have any questions regarding this.
  - If any students' faces are shown, there must be a signed parental media permission form or similar district form on file. Please check the box at the end of the next question to verify this requirement.
2. **Describe the lesson you are teaching in your video.** Explain why you selected the learning target and standards addressed. Describe the student group in the video (i.e. whole class, small group below/on/above grade level, EL students, student with disabilities, or teacher cohort) and why you used your selected instructional strategies. Limit 250 words.
- ☐ **I have permission forms on files of any student whose face appears in my video.**

**Data illustrating literacy growth for your students across the school year.** We are asking that you provide your universal screening data used to progress monitor the students in your class. Upload at least one page of whole class/course scores that illustrate literacy growth across the year (beginning of the school year to the end). The document uploaded should reflect the data collected using the selected assessment tool. K-2 teachers should submit data reflecting the assessment of reading foundational skills. ***On the report, numbers must be used in lieu of the student names and/or school ID numbers.*** This should be scanned as a PDF and uploaded on the “Application Form” tab of the ALC Submission page. **Please provide any explanation needed to read and interpret the data.**

**3. Describe the literacy growth for your students. The three key areas outlined below must be included in your description.**

**Universal Screening Assessment Tool.** Describe the universal screening tool(s) used to measure student progress. Include a brief explanation of your grade level expectations as well as the benchmark scores for the administration windows shown on the report.

**Describe the literacy growth of 3 students in your class or course** (approaching grade level, on grade level, and above grade level). Describe the growth of each student. Why was there growth and/or a lack of growth for each? Please refer to grade level expectations and/or benchmark scores in your explanation.

**Data use.** How did you use your data to continuously improve daily instruction for these three learners?

## **Part 2: Certificated Literacy Leader working with Individual/Groups of Students**

1. **Describe your learning community.** Include ways you engage students in literacy, how you meet the needs of all of your learners, and how you involve families and/or other partners in your learning community (and/or programs). Limit 250 words.

**Provide an audible video of a short, 10-20 minute classroom literacy lesson and brief classroom tour.**  
Upload to the ALC website.

- The selection committee will be looking for:
  - A Learning Goal - Students are aware of what they are learning and why.
  - Engagement - Students are actively engaged in the lesson.
  - Formative Assessment - Student understanding is being monitored.
- In addition to your lesson, the selection committee will be looking for the ways your classroom is organized for literacy. Before your lesson, please include one of the following:
  - **A 1-2 minute video classroom tour** that gives the committee a sense of your classroom and the physical learning environment you create for students around literacy. We invite you to narrate your tour.
  - **A 1-2 minute video of a walk through your virtual classroom** that highlights the different links and spaces you have created around literacy. This should give the committee a sense of your online classroom and how you create an inviting virtual learning space for students. We invite you to narrate your tour.
  - Please contact us if you have any questions regarding this.

- If any students' faces are shown, there must be a signed parental media permission form or similar district form on file. Please check the box in the next question to verify this requirement.
2. **Describe the lesson you are teaching in your video.** Explain why you selected the learning target and standards addressed. Describe the student group in the video (i.e. whole class, small group below/on/above grade level, EL students, student with disabilities, or teacher cohort) and why you used your selected instructional strategies. Limit 250 words.

☐ I have permission forms on files of any student whose face appears in my video.



**Data illustrating literacy growth of students across the school year.** In this role, we assume you are working with individual and/or small groups of students who need additional support. We are asking that you provide your universal screening data used to identify and progress monitor the students on your caseload. Upload at least one page of whole class/course scores that illustrate literacy growth across the year (beginning of the school year to the end). The document uploaded should reflect the data collected using the selected assessment tool. Those choosing K-2 students should submit data reflecting the assessment of reading foundational skills. ***On the report, numbers must be used in lieu of the student names and/or school ID numbers.*** This should be scanned as a PDF and uploaded on the “Application Form” tab of the ALC Submission page. **Please provide any explanation needed to read and interpret the data.**

**3. Describe the literacy growth of one of your student groups. The three key areas outlined below must be included in your description.**

**Universal Screening Assessment Tool.** Describe the universal screening tool(s) used to measure student progress. Include a brief explanation of the grade level expectations for your group of students as well as the benchmark scores for the administration windows shown on the report.

**Describe the literacy growth of 3 students on your caseload.** Describe the growth of each student. Why was there growth and/or a lack of growth for each? Please refer to grade level expectations and/or benchmark scores in your explanation.

**Data use.** How did you use your data to continuously improve daily instruction for these three learners?

### **Part 3: Certificated Literacy Leaders working with and supporting Educators**

1. **Describe your learning community.** Include ways you engage students and staff in literacy, how you meet the needs of all of your learners, and how you involve families and/or other partners in your learning community (and/or programs). Limit 250 words.

**Provide an audible video of a short, 10-20 minute classroom literacy lesson or a literacy professional learning session.** Upload to the ALC website.

- The selection committee will be looking for:
  - A Learning Goal - Students/Participants are aware of what they are learning and why.
  - Engagement - Students/Participants are actively engaged in the lesson/session.
  - Formative Assessment - Student/Participant understanding is being monitored.
- If any students' faces are shown, there must be a signed parental media permission form or similar district form on file. Please check the box at the end of the next question to verify this requirement.

2. **Describe the lesson or session you are facilitating in your video.** Explain why you selected the learning target addressed. Describe the student/educator group in the video (i.e. whole class, small group below/on/above grade level, EL students, student with disabilities, or teacher cohort) and why you used your selected instructional strategies. Limit 250 words.

☐ I have permission forms on files of any student whose face appears in my video.

**Data illustrating literacy growth across the school year for one of your educator groups.** In your role, this may include educator perception surveys and knowledge measures like pre-post assessment, implementation of key actions, etc. Some other tools and data to consider: educator and/or student surveys, student work/scores, classroom observations, educator self-assessments, etc. **On the uploaded document/report, numbers must be used in lieu of educator names.** This should be scanned as a PDF and uploaded on the “Application Form” tab of the ALC Submission page.

**3. Describe your educators’ literacy growth. The three key areas outlined below must be included in your description.**

**Describe your data.** Describe the data you collected and why you choose this data to measure and monitor educator growth.

**Describe the growth of a group of educators you worked with.** How did the educators and their instructional practice change across the year? Explain why there was growth and/or a lack of growth for those you worked with. You may choose to speak to a collective group and/or individuals.

**Data use.** How did you use your data to continuously improve your ongoing support and interactions with the staff you worked with?